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CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

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FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
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Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

LPW Community Hub Bedminster

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	X
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): LPW School, LPW House, Princess Street (Southville ward)

1d. Summarise the project you want to deliver: (50 words maximum)

Our Community Hub will be used during and after the school day and holidays. We seek capital investment to improve the space. This will be children/youth led and improve their space. As examples, this could include cooking equipment for cooking sessions, new planters for growing fruit and vegetables, gym equipment, bikes and storage to enable bike maintenance, pottery-making equipment and soundproofing a music/recording room.

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1e: Fund Sources	How much are you seeking?	
CIL	£	10,000
S106	£	
Total:	£	10,000

Section 2. Your Project details:

Section 2a. Name of your group or organisation: Learning partnership West CIC (LPW)

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

LPW exists to inspire future aspiration and ensure that no child or young person is left without help.

Through play work, youth work and the provision of alternative education (LPW School) our care and personalised approaches are underpinned by trauma awareness.

We support children and young people (CYP) between the ages of 8-25 to build on their strengths, abilities and talents; overcome barriers to engagement and education; and to develop their own resilience and capability, because we believe every child and young person can reach their potential.

Section 2c. Your Project:

LPW Community Hub is a safe space that:

- is a centrally located space for CYP to access independently during opening times;
- enables disengaged and vulnerable CYP to access specialist engagement support;
- will allow us to deliver regular sessions in term time and in the evenings and holidays; and
- will be accessible to partners (e.g. voluntary sector organisations) in our community to use as a youth space to engage children and young people.

We are seeking capital investment to improve the space and to expand the activities on offer to CYP, which CYP themselves will select. It will also enable us to make the space available at additional times (after school and during holidays). Specific improvements will have significant input from CYP but we envisage that it could include new planters for CYP to grow fruit and vegetables, additional fixed gym equipment, bikes and bike storage to enable CYP to strip and fix bikes, equipment for a planned music/recording studio and/or equipment for making pottery.

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2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

This project will provide infrastructure that will offer positive diversionary activities and support for young people during the day, after school and in the holidays in a rapidly changing area, with new housing (see below) and increasing levels of ASB (also see below).

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

LPW Community Hub is on Princess Street, Bedminster, off Whitehouse Street.

Demands

1. CYP transition through this area of Ward 5 e.g. Redcliffe to Victoria Park, where they could be perpetrators and/or victims of ASB.
2. This location in Area 5 is home to CYP living in an area with very few safe spaces or youth provision. Increasing levels of boredom increase risk of becoming perpetrators and/or victims of ASB.
3. Residents of Area 5 want a safe and thriving community.

Examples:

1. The Whitehouse Street Regeneration Framework aims to deliver 2,000 new homes as part of local regeneration, bringing new families to Area 5/Southville ward. The Framework's stated aspiration is to create a sustainable, well-connected neighbourhood.

Having services and spaces for CYP to engage positively in activities is an essential part of meeting that aspiration of a sustainable, well-connected neighbourhood.

2. Bristol currently offers youth services by area (North, South, East Central and City-Centre). LPW Community Hub is on the border of the City Centre and South areas. In practice, the majority of youth clubs are run in the south end of the South area, and the east end of the City Centre area. The area around Whitehouse Street is already underserved, and this problem will be exacerbated further with the influx of new families into the Whitehouse Street area as part of the regeneration plan.
3. In addition, the Police have noted that ASB is increasing locally, which impacts on local residents and CYP (see below).

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

LPW Community Hub will fill a gap in current provision of youth services. It will provide a space for CYP to access independently during opening times that is local to them. Current youth provision in the centre of Bristol is limited in terms of accessible times and/or there are geographical barriers to some CYP accessing services alone (for example, both The Station (Silver Street) and the Park (Davenry Road) are 30 minutes walk away).

LPW Community Hub will provide a safe space for young people from the area, including the existing Redcliffe flats and the planned Whitehouse Street developments (and new developments in the surrounding areas such as Windmill Hill and Victoria Park) to make friends and reduce loneliness and isolation, engage with youth workers, take part in engaging activities, learn life skills, access meals and snacks, and explore new opportunities.

We are aware that there is local concern about anti-social behaviour in Victoria Park (300m from LPW Community Hub) (see, for example, this Police notice from July 2023 <https://www.avonandsomerset.police.uk/your-area/windmill/priorities/anti-social-behaviour-victoria-park/>). We believe that LPW Community Hub will be a cost-effective contribution to tackling such behaviour: It will provide young people with meaningful, engaging activities led by youth workers experienced in working with marginalised/disengaged young people.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
N/A			
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	To provide open access evening and holiday sessions for CYP	To provide after school and holiday play sessions (Funding dependent, potentially working in partnership with	Upshot database (the database we use to record sessions and outcomes) to be used to report and provide evidence: <ul style="list-style-type: none"> - Number of sessions delivered - Attendances - Max session attendees Quotes from CYP/families/professionals

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		other youth work organisations)	
		Rates of anti-social behaviour in the surrounding area	Discussions with local community policing teams and other relevant professionals.
Outcome 2	To provide additional vocational opportunities for students at LPW Alternative Learning Provision	Number of activities we are able to offer (eg, pottery, bike maintenance, carpentry, music recording)	Records of activities and progress made by individual school students recorded by school staff.
Outcome 3	To safeguard children	To enable CYP to access specialist youth workers	Upshot database to report and provide evidence: <ul style="list-style-type: none"> - Number of sessions delivered - Attendances - Max session attendees Quotes from CYP/families/professionals
		To signpost CYP to additional support and services	Upshot database reports of sessions.

Section 3. Equalities, Inclusion and Public Sector Equality Duty

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Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://equalities.policy-bristol.gov.uk)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	Yes

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N
LGBT people	N
Disabled people	N

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Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

As an organisation we are committed to providing equal opportunities and avoiding unlawful discrimination. LPW is committed to LPW Hub and developing facility as a resource for students who attend LPW School and for CYP and their families in South Bristol.

From an HR and Operational point of view, all staff undertake E&D training online when they start and every year do a refresher course. A large majority of staff have now received face-to-face, diversity, inclusion, cohesion and equalities training from an external training provider. In addition, some members of staff are scheduled to undertake additional disabilities awareness training (WECIL – Disability Equality Training) facilitated by Bristol City Council.

We also have an Equal Opportunities Policy, Abuse and Harassment from CYP Policy, and the subject of E&D is mentioned on pages 9 and 39 of our Safeguarding and Child Protection Policy, all attached.

As part of our ongoing development at the site we have made reasonable adjustments to aid accessibility and have ongoing plans to make continual adaptations and alterations to the site.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

LPW engages with CYP and families from the wider local community, including Equalities communities and groups with specific protected characteristics. This includes CYP and their families who attend LPW School and those CYP with whom LPW already works during play and youth work sessions.

LPW works closely with other youth and play work organisations within Bristol, such as those in Playful Bristol, the Youth Work Alliance and its partners within a National Lottery funded play project. We frequently engage with these groups and their users. As a result, we regard ourselves as having a good grasp of the play and youth work needs of local CYP and the wider community, including those from particular equalities communities.

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Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	TR Demolition		
Have you got their permission to deliver this project?	Yes	X	No
If "yes" please provide contact details	Name: Sharon Heskell Tel: Email: sharon@trdemolition.co.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

	LPW frequently makes internal changes to LPW House (changes are permitted under the terms of the lease). A copy of the lease is available on request.
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Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

LPW celebrates its 30-year anniversary in 2024. We have extensive experience in play work, youth work and in running an Alternative Learning Provision in Bristol. LPW School received a Good Ofsted rating in 2018 and 2022 (at the time the only ALP in Bristol to receive this rating). We work with children and young people through detached outreach, 1:1 support and open access play and youth work provision. We run additional specific projects for CYP from the Gypsy, Roma and Traveller communities, for CYP with autism/learning disabilities, and young people at risk of criminal exploitation.

We have worked independently and collaboratively to secure voluntary and statutory sector funding which has supported our delivery of open access term-time afterschool and holiday provision. LPW has particular expertise in partnership working, teaming up with other organisations on joint funding bids within the city. This has ensured that we work collaboratively to ensure that CYP's needs are met by the right organisation at the right time and in the right location.

Our work is relationship-based and co-constructed with CYP. This will extend to the development and expansion of provision at LPW Community Hub: our request for funding to help us improve the site is done through consultation with children, families and the wider community.

In line with good practice, we will ensure we receive three quotes for the works and will look to support local businesses who may be interested in undertaking work (as appropriate to the nature of the improvements). The project will be overseen by Head of Service, the Finance Manager and Lead Engagement Worker.

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Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	2024								
Key Milestones:	Jan	Jan	Feb	March-April	May				
	Award of funding	Consultation with CYP	Procure quotes for items (including consultation with partners in the community to source local providers where appropriate)	Undertake works/procure items	Project complete				
		Consultation with St Mary Redcliffe re: partnership							

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		working opportunities for additional youth work with the aim of: - reducing ASB in Ward 5 - increasing CYP sense of belonging in the community - supporting a well-connected neighbourhood							

Section 4d. Project Delivery Budget

Capital costs	Funding sources
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Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Equipment for positive youth activities (we will seek input from CYP so cannot provide a full list at this point)	10,000	10,000							
A. Total Project Capital Totals									
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Evening youth sessions	£15,000 per year (1 session per week)	0	0	£3,000	Voluntary and statutory provision	£12,000		End of Dec	£15,000 * We commit to seeking additional funds to deliver youth

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									provision during the evenings, and school holidays
B. Total Revenue Costs	£15,000								15000
Combined Capital and Revenue Costs (A + B)	25,000								25,000

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	We would make fewer improvements/capital purchases
30%	We would make fewer improvements/capital purchases
50%	We would make fewer improvements/capital purchases

Section 4f. How have you arrived at your project costs?

Have you:

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	Describe your approach
Obtained a range of quotes?	We have yet to obtain quotes but have rough estimates
How did you choose your final quote?	We will obtain three quotes but we anticipate that the capital goods will be similarly priced
How have you calculated your revenue/ maintenance costings?	N/A
Please provide evidence of the quotes you've obtained	We will supply evidence of quotes once obtained.

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	January 2024		
	£10,000		

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Total CIL/S106 funding:	£10,000		
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Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms